

St. John's Episcopal Church Oakland, CA
Minister of Music Job Description

The Minister of Music is responsible for all musical components of St. John's liturgy. The Minister of Music is expected to play the organ and/or piano at all regularly scheduled services; to recruit, rehearse and conduct volunteer adult and youth choirs in the performance of service music; to oversee the music performed at parish weddings, funerals or other special services; and fulfill other musical responsibilities as requested by the Rector.

Position Detail:

Working in close cooperation with the rector and other clergy of the parish, the Minister of Music is responsible for:

- Selecting appropriate hymns, anthems and other music for Sunday services each week
- Hiring professional musicians for Christmas, Easter, and other special services
- Ensuring that service music is consistent with the theme of the scripture readings, the sermon and the overall tone of the services
- Developing the musical abilities of the Youth and Chancel Choirs
- Maintaining the choir calendar on the St. John's webpage
- Developing and managing annual Music Budget

Compensation:

- **Hours per week:** 30
- **Salary:** Commensurate with qualifications and experience
- **Benefits:** St. John's offers a competitive benefits package to its employees including health insurance, paid annual vacation, retirement savings plan.

Skills and Experience

Required:

- Choral conducting experience for both youth and adult choirs
- Demonstrated ability to work collaboratively with staff and volunteers
- Proficiency in playing the piano and organ, including sight-reading
- Understanding of sacred music and its use within liturgy and worship
- Ability to motivate singers, develop musicianship and attract new members
- Good written and verbal communication skills

Preferred:

- Instrumental conducting experience
- Knowledge of Episcopal liturgy and worship
- Previous experience as a church music director

St. John's Episcopal Church is a warm and welcoming congregation – a multigenerational community that strives to serve Christ through invitation, inclusion, faith and action. No matter where one is on their journey of faith, our welcome knows no boundaries of age, race, ethnicity, culture, sexual orientation, economic condition, physical or mental condition.

We are a medium-sized church with a membership of about 250 families. The church community has a strong commitment and participation in its music program and our children's and youth choirs have grown over the last two years. The Minister of Music is part of an experienced staff team headed by our Rector Scott Denman, and includes an Associate Rector, a Youth and Family Services Director, Office Coordinator, and a volunteer Treasurer.

Our mission places strong emphasis on our role in the community – and we have more than 40 active congregation committees to support our many activities. We seek music leadership for two services: a contemplative 7:45 AM service and a choral service for all generations at 10:00 AM. If you would like to learn more about us, please check us out online at: www.stjohnsoakland.org.

Please submit a cover letter, resume, recent video recording of choral conducting, and an audio or video recording of organ and piano excerpts. Electronic applications are invited with links to video / audio via email at: stjmusic2018@stjohnsoakland.org

Please share any questions you may have with the search committee using the email above. Candidate review is ongoing.

St. John's Episcopal Church
The Reverend Scott Denman, Rector 1707 Gouldin Road
Oakland, CA 94611 www.stjohnsoakland.org
stjmusic2018@gmail.com